## County of Bernalillo State of New Mexico

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## **Purchasing Department**

ONE CIVIC PLAZA, N.W. ALBUQUERQUE, NM 87102 (505) 768-4013 FAX (505) 768-4067

DATE: September 1, 2006

TO: ALL PROSPECTIVE BIDDERS

FROM: Prepared by Joann Jim, Senior Buyer, Purchasing Office

RE: REQUEST FOR BIDS (RFB) #0010-07-JJ - Helicopter Lease

The Bernalillo County Purchasing Department on behalf of the Sheriffs Department is currently seeking sealed bids to lease a helicopter.

For instructions, bidding forms, and specifications to be used in the submission of the referenced formal bid, prospective bidders are invited to pick up, at the Bernalillo County Government Center, One Civic Plaza, Room 10010, 10<sup>th</sup> Floor, or contact the Bernalillo County Purchasing Department, at (505) 768-4013. There is no cost for RFB copies for registered vendors that have paid the \$50 calendar-year fee. Other interested parties are welcome to register and pay the fee or pay .50 cents per page for RFB copies.

**Sealed submittals** for the referenced bid must be addressed and delivered, **no later than 2:00 p.m.** (**local time**) **Thursday, September 14, 2006**, to the Purchasing Department, One Civic Plaza, 10<sup>th</sup> Floor, Room 10010, Albuquerque, NM 87102. The Purchasing Department will date and time stamp the sealed envelope upon receipt. **Immediately following receipt of bids will be a public bid opening located at the above address in conference Room C.**